



CINCINNATI FIRE DEPARTMENT REQUEST FOR TEMPORARY USE OR DISPLAY OF GASOLINE OR MOTORIZED VEHICLES/EQUIPMENT

Exhibitors wishing to display or temporarily use gasoline or diesel motorized vehicles and equipment must conform to the Cincinnati Fire Division Code – Section 1203.1 and return the completed form below to the Duke Energy Convention Center, a minimum of 14 days prior to official event move-in.

Section 1203.1 Reads As Follows:

The Temporary use or exhibition of gasoline powered motor vehicles; boats or aircraft conform to the following:

- A. Written permission shall be obtained from the Fire Division 7 days prior to use of exhibition of any gasoline motor vehicle.
- B. The installation or operation of all equipment shall be under the supervision of a competent operator. (Live demonstration or equipment powered by combustible fuels requires full description of program before permission can be considered.)
- C. Fire Division personnel shall be employed by the exhibitor whenever vehicle engines are to be used or to be entered in building. Where such personnel are required, the Fire Division shall determine the following:
 1. The number of personnel (a supervisor shall be required when more than one man is employed.)
 2. The hourly wage rate.
- D. The maximum amount of fuel permitted to remain in a tank shall be 3 gallons for gasoline vehicles and 10 gallons for diesel vehicles.
- E. A locking type gas cap shall be installed on all gas tanks, or the tanks shall be sealed in a manner approved by the Fire Division.
- F. All batteries shall be disconnected while the vehicle is not in actual use.
- G. Fueling or defueling of vehicles shall not take place inside the building.
- H. All fuel shall be dispensed or removed with approved safety equipment.

We are requesting permission to display or temporarily use gasoline or motorized vehicles and equipment listed below:

Quantity	Type and Description of Vehicle/Equipment

**** Duke Energy Convention Center Event Manager will establish and coordinate inspection dates and times with Fire Division.**

Our representative in charge of the display will be _____. This person will also report to the Fire Division personnel for clearance to enter the building if show management/promoter cannot.

NOTE: Exhibitor will be invoiced by Cincinnati Fire Division for their personnel wages. No vehicle or equipment will be permitted into the Duke Energy Convention Center without Cincinnati Fire Division inspection.

Name of Event: _____ Date of Event: _____ Booth No. _____

Company Name: _____ Phone No. _____

Company Address: _____

Ordered By: _____ Signature: _____ Date: _____

Return Form to:

Duke Energy Convention Center

Attn: Facility Services

525 Elm Street

Cincinnati, OH 45202

exhibitorservices@duke-energycenter.com

Phone: (513) 419.7300

Fax: (513) 419.7327