

OVATIONS FOOD AND BEVERAGE EXHIBITOR ORDER FORM

The exhibitor hospitality menu features some of our most requested items. While they are suggestions, we will be glad to custom design a menu to suit your particular needs. Please request a copy of our catering menus to view more options.

OVATIONS FOOD SERVICES will use high-grade disposable ware on the Exhibit Hall floor.

A 100% advance payment is required at the time your order is placed. Ovations accepts: American Express, Master Card and Visa.

A \$25.00 delivery fee will be applied for orders under \$250.00, not including service charges or sales tax.

On-site orders or re-orders are subject to product availability. Re-orders require a 45-minute advanced notice.

Client is responsible for ordering all necessary electricity. Electricity is ordered directly through the Duke Energy Convention Center.

SHOW NAME:		BOOTH #	ORDERED BY:		ONSITE CONTACT:	
NAME		PHONE	SUB TOTAL	\$		
EMAIL			DELIVERY FEE IF LESS THAN \$250	\$		
COMPANY		FAX	SERVICE CHARGE (20%)	\$		
ADDRESS			SUB TOTAL	\$		
CITY			SALES TAX (6.5%)	\$		
STATE		ZIP	TOTAL DUE	\$		

CREDIT CARD AUTHORIZATION

CHARGE TO: AMERICAN EXPRESS _____ VISA _____ MASTER CARD _____

ACCOUNT NUMBER: _____ EXP DATE: _____

CARD HOLDERS

NAME: _____

CARD HOLDERS

SIGNATURE: _____

CARD HOLDERS COMPANY/BILLING

ADDRESS: _____

SHOW: _____

BOOTH NUMBER: _____

DAY / DATE	START TIME	END TIME	ITEM DESCRIPTION	ITEM PRICE	TOTAL